

Cancellation and No-show Policy

Please arrive 10 minutes before your scheduled appointment time. This enables us to stay on schedule as much as possible. Any late arrivals are subject to rescheduling or cancellation, but all arrivals 10 or more minutes late will be rescheduled. If you need to reschedule or cancel, please give us at least 24 hours' notice before your appointment time. Please be aware that our office may charge a fee of \$25.00 if 24 hours' notice is not given for

cancellations. A patient may be charged \$25.00 for no show appointments.

The provider has set aside a significant amount of time for your appointment. In order to be able to accommodate the needs of all of our patients and maintain the schedule for our providers, we need adequate notice if you cannot keep your scheduled appointment.

A patient with chronic no shows may be dismissed from the practice.

I have read and understand the Cancellation and No Show Policy written above.

Signature of Patient/Patient Representative

Date